



Through e-mail

To

All District Project Coordinators, SSA/RMSA,
in Haryana.

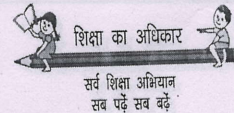
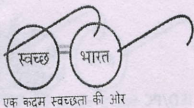
Ref. No. 1/3-2015/IED/ -21140-60

Dated: 12.9.2017

Subject: Guidelines for conducting written examination for Persons with Disabilities.

In reference to above cited subject, it is intimated that guidelines for conducting written examination for Persons with Disabilities issued by the Ministry of Social Justice & Empowerment, Department of Disability Affairs, Govt. of India, New Delhi vide their office memorandum No. F.No. 16-110/2003-DD-III dated 26.02.2013 have been adopted in the State of Haryana which are as under:

1. There should be a uniform and comprehensive policy across the country for Persons with Disabilities for written examination taking into account improvement in technology and new avenues opened to the persons with disabilities providing a level playing field. Policy should also have flexibility to accommodate the specific needs on case-to-case basis.
2. There is no need of fixing separate criteria for regular and comprehensive examinations.
3. The facility of Scribe/Reader/Lab Assistant should be allowed to any persons who has disability of 40% or more, if so desired by the person.
4. The candidate should have the discretion of opting for his own Scribe/Reader/Lab Assistant or request the Examination Body for the same. The examining body may also identify the Scribe/Reader/Lab Assistant to make panels at the District/Division/State level as per the requirements of examination. In such instances, the candidates should be allowed to meet the scribe a day before the examination so that the candidates get a chance to check and verify whether the scribe is suitable or not.
5. The criteria like educational qualification, marks scored, age or other such restrictions for the scribe /reader/lab assistant should not be fixed. Instead, invigilation system should be strengthened, so that the candidate using scribe/reader/lab assistant do not indulge in malpractices like copying and cheating during the examination.
6. There should also be flexibility in accommodating any change in scribe/reader/lab assistant in case of emergency. The candidates should also be allowed to take more than one scribe/reader for writing different papers especially for languages.
7. Persons with Disabilities should be given the option of choosing the mode for taking the examinations i.e. in Braille or in the computer or in the large print or even by recording the answers as the examining bodies can easily make use of technology to convert question paper in large prints, e-text, or Braille and can also convert Braille text in English or regional languages.

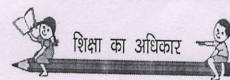




8. The candidate should be allowed to check the computer system one day in advance so that the problems, if any in the software/system could be rectified.
9. The procedure of availing the facility of scribe should be simplified and necessary details should be recorded at the time of filling up of the forms. Thereafter, the examining body should ensure availability of question papers in the format opted by the candidates as well as suitable seating arrangement for giving examination.
10. The disability certificate issued by the competent medical authority at any place should be accepted across the country.
11. The word "extra time or additional time" that is being currently used should be changed to "compensatory time" and the same should not be less than 20 minutes per hour of examination for persons who are making use of scribe/reader/lab assistant. All the candidates with disability not availing the facility of scribe may be allowed additional time of minimum one hour for examination of 3 hours duration which could further be increased on case to case basis.
12. The candidates should be allowed to use assistive devices like Talking Calculator (in case where calculators are allowed for giving exams), Tailor Frame, Braille Slate, Abacus, Geometry Kit, Braille Measuring Tape and Augmentative Communication devices like communication chart and electronic devices.
13. Proper seating arrangement (preferably on the ground floor) should be made prior to the commencement of examination to avoid confusion or distraction during the day of exam. The time of giving the question papers should be marked accurately and timely supply of supplementary papers should be ensured.
14. The examining body should also provide reading material in Braille or E-Text or on computers having suitable screen reading software for open book examination. Similarly online examination should be accessible format i.e. websites, question papers and all other study material should be accessible as per the international standards laid down in this regard.
15. Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired Persons, in addition to the existing policy of giving alternate questions in lieu of questions requiring visual inputs, for persons with Visual Impairments.

It is requested to ensure that the above guidelines are scrupulously followed while conducting examination for persons with disabilities. All the recruitment agencies, Academics/Examination Bodies etc. may be advised appropriately to ensure compliance of implementing these guidelines.

The above guidelines have been issued by Ministry of Social Justice & Empowerment, Department of Disability Affairs, Govt. of India with the approval of Hon'ble Minister, Social Justice & Empowerment, Govt. of India.





HARYANA SCHOOL SHIKSHA PARIYOJNA PARISHAD

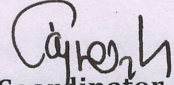
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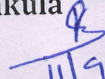
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It is also mentioned here that the detailed guidelines regarding admission and examination/evaluation of Children with Special Needs (Divyang) under Inclusive Education have also been circulated from DSE to all DEOs, DEEOs, DPCs, BEOs, BEEOs, Principals-cum-BRC of IED, Principals/Head Teachers in Govt. schools and all concerned authorities vide order endst No. 1/3-2015 IED dated 2.7.2015 for follow up action and compliance. Those guidelines may also be kept in mind while dealing with divyang students.


Coordinator, IED
For State Project Director
HSSPP, Panchkula

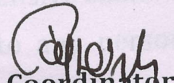
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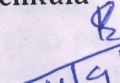

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Endst No. 1/3-2015/IED/ 21161-62

A copy is forwarded to the following:

1. All BRC-cum-Principals of IED in Haryana for information and compliance.
2. IT Cell O/o HSSPP, Panchkula for uploading the same on website.

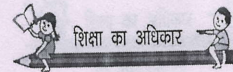

Coordinator, IED
For State Project Director
HSSPP, Panchkula


11/9/2017



एक कदम स्वच्छता की ओर

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सर्व शिक्षा अभियान
सब पढ़ें सब बढ़ें

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