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HARYANA SCHOOL SHIKSHA PARIYOJNA PARISHAD
(Regd. Under Societies Registration Act, 1860)
Shiksha Sadan, 3rd & 4th Floor, Sector-5, Panchkula
Web Site: www.ssaharyana.org

Ref. No. Admn./SSA/2015/

Dated _____

ORDER

It has been observed that officers/officials working at District Hqrs and Block level do not observe punctuality. They do not mark their attendance at 9.00 A.M sharp. The irregularity in observing punctuality obviously defeats the objective of introducing the Biometric Attendance System.

All the staff members working at District H.Q. and Block Level are directed to reach office at 9.00 A.M. sharp and mark their attendance in the Attendance Register / Biometric Attendance System.

However failure to adhere to these instructions will render the concerned officer/official to be treated as absent from duty and his/her salary for that particular day will not be released.

Place: Panchkula
Dated: 17.11.15

Alok Verma, IFS
State Project Director

Endst. No. Admn./SSA/2015/ - 31380-31519

Dated 17-11-2015

A copy of the above is forwarded to the following for further information and necessary action:-

1. All DPCs, SSA, Haryana
2. All BEO cum BRCs, SSA, Haryana.

ok Deputy Director (Admn.)
For State Project Director
(Signature)