

**TENTATIVE CALENDAR OF ACTIVITIES FOR U-DISE 2014-15 (HARYANA)**

Sl.No.	Activities	Time Line	Responsibility	
1.	Meeting of HSSPP, DSE & DEE officials to finalize the UDISE DCF 2014-15	15 <sup>th</sup> Sept 2014	State MIS & Planning Branch	
2.	Meeting of district APCs Planning and Programmers for UDISE 2014-15	16 <sup>th</sup> Sept	State MIS & Planning Branch	
3.	UDISE 2014-15 Final DCF provided to districts	21 <sup>st</sup> Oct	State MIS	
4.	Video Conference on UDISE DCF for Block Level Master Trainers (3 MTs per block), APC Planning & District Programmer/MIS Co-ordinators	12 <sup>th</sup> Nov	State MIS & Planning Branch	
5.	To provide the UDISE 2014-15 software to districts for printing of UDISE DCF	19 <sup>th</sup> Nov	State MIS & NUEPA	
6.	Printing of UDISE DCFs from Printing press as well as Software at district level	3 <sup>rd</sup> Nov - 24 <sup>th</sup> Nov	District MIS	
7.	Video conference on UDISE implementation of DEO, DEEOs, DPCs, BEOs & BEEOs	26 <sup>th</sup> Nov	State MIS & Planning Branch	
8.	Video Conference for Training of MIS Staff on UDISE DCF	28 <sup>th</sup> Nov	State MIS & Planning Branch	
9.	Training of Schools at Block level Heads by Master Trainers and Distribution of DCFs to Schools.	1 <sup>st</sup> Dec - 2 <sup>nd</sup> Dec	BRC-cum-BEEO	
10.	Filling of UDISE DCFs by School Heads <b>(Reference date 30 September, 2014)</b>	2 <sup>nd</sup> - 8 <sup>th</sup> Dec	School Level	
11.	DCFs checking at CRCs Level by <b>Cluster Co-ordinators</b> i.e. SIMs/BRPs/ABRCs/JEs/MIS/Data Entry Operators/School Teachers etc. (100% checking of DCFs)	3 <sup>rd</sup> - 9 <sup>th</sup> Dec	CRCs Level	
12.	Submission of UDISE DCFs by Schools heads at BRC Level  and DCFs checking at BRC Level by DLQC (100% checking) in presence of schools	10 <sup>th</sup> - 12 <sup>th</sup> Dec	School Heads and BRC & DLQC Members	
13.	Scrutiny and Cross checking of DCFs by DEOs, DEEO, DPCs and BEOs & BEEOs as per performa.	10 <sup>th</sup> - 17 <sup>th</sup> Dec	District MIS	
14.	Data Punching of DCFs after checking	10 <sup>th</sup> - 18 <sup>th</sup> Dec	BRC MIS Staff	
15.	Printing & Distribution of school report cards to <b>Cluster Co-ordinators</b> i.e. . SIMs/BRPs/ABRCs/JEs/MIS/Data Entry Operators/School Teachers etc.	19 <sup>th</sup> Dec	Block MIS	
16.	Checking of Reports Cards by Schools	20 <sup>th</sup> -23 <sup>rd</sup> Dec	School Level	
17.	<b>Submission of School Report Cards back to Block Level</b> by Cluster Co-ordinators i.e. SIMs/BRPs/ABRCs/JEs/MIS/Data Entry Operators/School Teachers etc.	24 <sup>th</sup> Dec	Cluster Co-ordinators	
18.	<b>Correction in UDISE Data as per School Report Cards corrections &amp; Consistency Checking</b>	29 <sup>th</sup> - 30 <sup>th</sup> Dec	Block MIS	
19.	<b>Finalization of UDISE data at Block Level</b>	31 <sup>st</sup> Dec	Block Level	
20.	<b>Merging, Inconsistency Checking and Removal of Errors/Inconsistency at District Level:</b> Sharing of DISE Report with BRC official before submission of data at state level. The sharing of information with sub district level will ensure accuracy and consistency in the data. (The activities to achieve the above objectives may include: Compilation, Report Generation & Sharing of Reports with Sub District officials & generation of School Report Cards). Block specific educational indicators should be posted publicly at BRC Office.	1 <sup>st</sup> -9 <sup>th</sup> Jan	District MIS	

Training and Printing of DCF

	<b>Finally submission of data at State Level by 12<sup>th</sup> Dec 2014</b>			
21.	<b>Submission of UDISE Data by Districts at State Level</b>	<b>12<sup>th</sup> Jan</b>	<b>District MIS</b>	
22.	Merging of all districts, consistency checking and Data Validation & Corrections, if any, by State Team	13 <sup>th</sup> - 23 <sup>rd</sup> Jan	State / District MIS Coordinator	
23.	Sharing of UDISE Report with Districts before submission of data at National level. (The activities to achieve the above objectives may include: Compilation, Report Generation & Sharing of Reports with District officials) <ul style="list-style-type: none"> <li>• Check consistencies and get data validated</li> <li>• Final data sharing of data with SPDC &amp; District MIS in-charges</li> </ul>	24 <sup>th</sup> -26 <sup>th</sup> Jan 27 <sup>th</sup> -31 <sup>st</sup> Jan	State MIS Coordinator + District MIS Coordinator	
24.	<b>Submission of Consistent data to MHRD, NUEPA</b>	<b>By 1<sup>st</sup> February</b>	<b>State MIS Coordinator</b>	
25.	Printing of Schools Report Cards at District Level and Sharing of the same with Schools	By 10 <sup>th</sup> February	District & Block MIS Team	
26.	Data Analysis at District level (Block and Cluster wise)	By 20 <sup>th</sup> February	District MIS Coordinator	Data sharing and dissemination
27.	Publication of Time Series Reports and Analytical Report (Block and Cluster wise)	By 28 <sup>th</sup> February	District MIS Coordinator	
28.	Data Analysis by State (Districts and Blocks wise)	By 28 <sup>th</sup> February	State MIS Coordinator	
29.	Publication of Time Series Reports and Analytical Report by State level	10 <sup>th</sup> March	State MIS Coordinator	
30.	Sharing of Data at all levels	2 <sup>nd</sup> week of March	State, District MIS Coordinator , BRC & CRC Coordinators	