

Frequently asked questions (FAQ's) for UDISE+ DCF (2021-22)

SECTION-1: (School Profile)

1.7 What is a Cluster Resource Centre (CRC)?

Ans. Districts are bifurcated into Educational Blocks and Educational Block are also further bifurcated into Cluster Resource Centers (CRCs). There are total 1415 CRCs as notified vide HSSPP order Endst no. HSSPP/Plg/2021/1666-76 dated 30.4.2021 and linked/mapped to Department of Education Schools. All pending and new schools (including Pvt. and other management schools will be linked/mapped as per directions issued vide this office letter no. HSSPP/IT/2022/209-230 dated 4.4.2022.

1.13(a) If a school has pre-primary class then what should I enter as lowest class of a school?

Ans. If there is pre-primary section exist in a school, then the lowest class will be entered as “1” but you will fill pre-primary “Yes” in 1.13(b).

1.17 How to calculate number of sections for pre-primary?

Ans. If a school has nursery, LKG and UKG class, and then add the sections of all classes. For example, if nursery have 2 sections, LKG have 2 sections and UKG also have 3 sections then total sections will be 7 for pre-primary.

1.22 What is a “Shift School”? Please clarify it.

Ans. If any same school runs in morning & evening two shifts due to lack of a building & infrastructure etc., then it will be called “Shift School”. But, if two different schools are running in two shifts, then these schools are not called as shift schools and both school will fill separate UDISE+ DCF 2021-22.

1.25 Which school is a “Minority Managed School”?

Ans. A school which is managed by a special minority community. For example “S.A. Jain Senior Secondary School” managed by Jain religion community and they also gives preference to jain students for admission, scholarships etc.

1.29 What are “Medium of Instructions”?

Ans. A language in which a school taught all the subjects (except languages), those languages are called “Medium of Instruction”. For e.g. Hindi, English and Urdu in case of Haryana. Urdu medium may be used by Madarsa's but schools use Hindi & English medium in Haryana.

1.30 What is language (s) taught as subject?

Ans. The languages (s) which are taught as a subject in the school. For e.g. Hindi, English, Sanskrit, Urdu, Telugu, French, Russian etc. are language (s) which are mostly common language(s) taught as subject. Hindi is compulsory language for any schools.

1.31 What are pre-vocational courses?

Ans. Pre-vocational or pre-technical education programs includes to provide training to students of classes 6 to 8 to familiarize them with the world of work and prepare them for entry into further vocational or technical education programs.

1.41 What will be filled in 1.41(a) & 1.41(b), if there are more than one Anganwadi centers exist in school?

Ans. In this case, the code of all anganwadi's separated by comma (,) will be given in 1.41 (a) and total enrolment of all anganwadi's will be provided in the table.

1.42 Whether Bal Vatika is started in the Co-located Anganwadi/School?

Ans. As per NEP 2020 it is recommended that prior to age of 5 every child will move a preparatory class or Bal Vatika i.e. before grade I with the focus on developing Cognitive, Affective, Psychomotor abilities, early literacy & numeracy. It is required to fill in DCF whether the Bal Vatika has been started in Co-located Anganwadi/school till now.

1.43 What do you mean by “Special Training” for out of school Children?

Ans. As per RTE Act, there is provision to provide “Special Training/Bridge Course” to out of school children for admission in age appropriate class.

1.46 Whether visits of ABRCs/BRPs will be included in (b) and (c)?

Ans. Only visits by CRC Co-coordinator and visits by BEO/BRC-cum- BEEO will be filled in (b) & (c) respectively. Visits of ABRCs and BRPs will not covered under this point.

1.49 What do you mean by “multi class units”?

Ans. When multiple class are being taught in a single classroom due to lack of classrooms, teachers or any other reason then it will be called multi class. You will provide the details of classes separated by comma's and number of total students studying in these multi class units.

1.50 What do you mean by “School Complex”?

Ans. A school complex is organized by taking a group of elementary schools, high schools, a training school, a technical school etc. together. These institutions functions cooperatively for the improvement of their educational standards. You can read in detail about School complex as per NEP 2020 at https://ncert.nic.in/pdf/shikshak-parv/NEP_Effective_GovernanceProfAKSrivastava.pdf

1.51 What do you mean by “Hub School” in School Complex?

Ans. Every School Complex have multiple hub schools which functions cooperatively for the improvement of their educational standards.

1.51 What do you mean by “Graded Supplementary Material”?

Ans. The supplement is something extra to fill a gap. Supplements can be an important part of something or just extra help. Here we are asking about getting grade wise supplementary material which may include library books, Barkha series books and NBT books etc. for previous academic year.

1.53 Key Performing Indicators (KPI).

Ans. Total 7 questions on different types of KPI related to teaching, learning and other materials which indicate the performance and help to measure the output for steps what has been taken till now. Every KPI is important and should be filled carefully.

SECTION-2: (Physical Facilities, Equipment, Computer and Digital initiatives)

2.1 How school can fill requirement of infrastructure in UDISE+ DCF?

Ans. UDISE+ DCF not ask about the requirement of any room/toilet/other facilities. School have to fill only the status of availability infrastructure facilities. For example, if a school is using a room as HM room then the HM room “Yes”, otherwise “No”. The requirement will be calculated as per Govt.norms based on actual enrolment.

2.2 A school building which is used by two schools in different shifts and has 12 classrooms then which school should provide information on classrooms?

Ans. A school building is associated with land. The owner of land, is owner of building also. For example: if school “A” is owner of land then all the rooms and infrastructure facilities also property of school “A”.

2.3 What is the standard height type of a boundary wall as per Govt. norms?

Ans. As per government norms, the height of a new boundary wall should be 6 feet. The status of the boundary wall should be filled according. If the height of boundary wall is less than 6 feet then “Partial Boundary Wall” may be filled.

2.4 Explain classrooms and other rooms and bifurcation thereof?

Ans. In point 2.4(a) (i), The total number of available classrooms will be filled. The classrooms which are presently in use will be bifurcated for primary, upper primary, secondary, senior secondary level whereas classrooms not in use will be filled seperately. The total classrooms filled 2.4(a)(i) will be again filled in 2.4(b) as per condition of classrooms. The sum of 2.4(a)(i) and 2.4(b) must be equal. The number of classrooms which are under construction will be filled in point 2.4(a)(ii) and the number of classrooms in dilapidated condition will be filled in point 2.4(a)(iii). The total number of other rooms which includes HM room, library rooms, store rooms and different types of labs etc. (except having size less than 120 Sq. feet and kitchen shed) will be filled in total in 2.4(c).

2.5 If the school building is used by 2 schools and has only toilet block, where to include the availability of toilet?

Ans. If two schools are running in one building then one school will be without building school and fill code “No Building=5” in 2.1. All the infrastructure facilities in this without building school will be “Nil” and this school also fill “zero” toilets.

2.10(a) What is difference between library and a book bank?

Ans. Library: If a school has a collection of books other than text books for reading of students then the library facility will be “Yes”.

Book Bank: The text books of previous year passed students which are in good condition or some newly purchased text books which are kept for new students as a book bank, then the book bank facility will be “Yes”.

2.15 Special Educator/Special Teacher should be shown on cluster level or block level for Govt. Schools?

Ans. If a special teacher has appointed for the school level, fill code 1 and if the appointment has made for the cluster level, then fill code 2 otherwise fill code 3.

2.16(b) What do you mean by Kitchen garden?

Ans. Kitchen garden means a garden or area where vegetables, fruits and herbs are grown for domestic purposes. If schools have such garden then please fill “Yes”.

2.25. What do you mean by Digital Library?

Ans. A digital library is a collection of documents in organized electronic form, available on the Internet or on CD-ROM (compact-disk read-only memory) disks. Depending on the specific library, a user may be able to access magazine articles, books, papers, images, sound files, and videos.

2.27(iii) What do you mean by BOO or BOOT model of ICT Lab?

Ans. BOO: Build Own Operate: Under BOO model, the infrastructure built by the service provider is operated/maintained by them for a specific period of time and he takes away the equipment after completion of the time period.

BOOT: Build Own Operate Transfer: Under BOOT model, the infrastructure built by the service provider is operated/maintained by them for a specific period of time and ownership of equipment is transferred to other party after completion of the time period.

SECTION-3: (Teaching and Non-Teaching Staff)

3.2 & 3.3 The teachers of private school will come under Regular or Contractual category?

Ans. The teachers of Private schools will come under contractual staff only. The regular word has been used for permanent Government teachers in Government schools.

3.3 Please clarify point no. 16(d) of Part-A i.e. “Language (as per schedule VIII) studied upto”.

Ans. There are 22 languages listed in the Schedule VIII of Indian Constitution i.e. Assamese, Bengali, Bodo, Dogri, Gujarati, **Hindi**, Kannada, Kashmiri, Konkani, Maithili, Malayalam, Manipuri, Marathi, Nepali, Oriya, **Punjabi**, **Sanskrit**, Santali, Sindhi, Tamil, Telugu and **Urdu**. In point number 16(d), Higher Level of Education upto which teacher has studied any language under "Schedule VIII of Indian Constitution". Teacher should tell any one language out of above 22 languages.

SECTION-4: (Enrolment and Repeaters)

4.2 Please clarify about (b) Minority Enrolment, (b) BPL & Non-SC BPL?

Ans. The minority enrolment i.e. Muslims, Christian, Sikhs, Buddhist, Parsi, Jain already included in General, SC, OBC given in 4.2 (a) and again will provided in 4.2 (b) separately.

In 4.2 (c) BPL will includes all the BPL belongs to General, SC and OBC category whereas in Non-SC BPL will includes BPL of General and OBC category only. Non-SC BPL not includes the BPL of SC category.

4.3 On which date the age of students will be calculated and is any guidelines for age calculation for UDISE+?

Ans. The age of every student will be calculated as on 1st April 2020 in complete years and then will be filled in Table 4.3. A help method has been provided in page no. 2 of UDISE+ DCF and also has been provided in help module for calculation of age.

4.5 What do you mean by Repeaters?

Ans. Repeaters are those students who were studying in same classes in 2020- 21 again in which they were studying in 2019-20. We can say, those students who are repeating the same class again due to failure or any other reasons.

SECTION-7: (Board Examination Result)

7.2 & 7.4 Regarding examination results of Non-Regular students?

Ans. Point no. 7.2(a)(b) & 7.4(a)(b) of this section has been removed from State level data capture format as there are no Non-regular students or record of students available in schools. So, please don't fill in online software regarding Non-regular students.

SECTION-9 (Vocational Education under NSQF at Institutional level)

Details of this section will be filled by only Govt. Schools which are providing Vocational Education under NSQF. There are total 1074 schools in Haryana covered under NSQF upto 30th Sept 2021.

SECTION-10: (PGI and Other Indicators) *(Only for Govt. and Govt Aided Schools)*

10.1.1 Number of teachers with Aadhaar or whose unique ID is seeded in any electronic database.

Ans. All the teachers working in schools of "Department of School Education" have their details on the State MIS Portal of DSE with their teacher ID and Aadhaar number. So, number of teachers whose data have been provided on MIS portal, will be filled this point.

10.3.1 Whether the school has in place a system to capture student attendance electronically.

Ans. The MIS portal of Department of Secondary Education has the facility to fill student attendance online on daily basis electronically.

10.3.2 Whether the school has in place a system to capture teacher attendance electronically?

Ans. Electronic Biometric System has been provided to schools to capture teachers attendance electronically, if facility is available then fill "Yes" otherwise fill "No".

10.3.3/10.3.4 Please clarify about Youth and Eco club?

Ans. Youth and Eco Clubs to be constituted in schools with School Principals, SMCs and Students as members to organize seminars, debate, lectures etc. Each club consist of 20-30 children who are interested in environment related issues.

SECTION-11: School Safety

11.1 Whether the School Disaster Management Plan (SDMP) has been developed?

Ans. Disasters include earthquakes, tsunamis, floods, volcanoes, fires, and forests. Disaster management involves planning what to do before, during, or during a disaster or emergency. If the school has prepared a plan for disasters, please fill in Yes = 1 otherwise No = 2.

11.2 Whether the Structural safety audit has been conducted or not?

Ans. Structural audit involves a comprehensive investigation of buildings and premises, including: Verification of load conditions & Evaluation of the structural system of the building. Man-made structural factors are involved i.e. Shabby buildings, poorly designed structures, faulty construction, poorly constructed infrastructure, loose building elements, etc. If any audit of the building structure has been done keeping in mind the structural hazards, please fill Yes = 1 otherwise No = 2.

11.3 Whether the Non-Structural safety audit has been conducted or not?

Ans. Man-made non-structural i.e. Loosely heavy objects, encroachment of premises by snakes and any other pests, include broken or not boundary walls, uneven floors, blocked passageways, poorly designed and maintained furniture that can cause accidents and injuries, Inadequate sanitation facilities, etc. If the building is made keeping in mind the non- structural hazards, please fill in Yes = 1 otherwise No=2.

SECTION-12: Gifted Children (for all types of schools)

12.1 Total Number of Gifted Children identified in the School?

Ans. A new term i.e. Gifted Children has been given to students who have special abilities as compared to normal students. These students should be identified and should be filled in 12.1.

12.2 Total Number of children provided mentors?

Ans. If any mentors selected from gifted children, please provide the number of children selected as mentors in 12.1 above.

12.3 Number of gifted children who participated in nurturance camps

Ans. Government organize special nurturance camps for improvement, progress and development of gifted children. The Nurturance Programme is conducted exclusively for the NTSE Scholarship awardees every year with the objective of giving exposure to the scholars. This type of camps may be organized at State level or even National level also. So, fill information accordingly, if any gifted child had attended these State/National level camps.