



HARYANA SCHOOL SHIKSHA PARIYOJNA PARISHAD

(Regd. Under Societies Registration Act, 1860)

Shiksha Sadan, 3rd & 4th Floor, Sector-5, Panchkula-134109

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Ref. No. 8/19-2021 (NSQF) / -6336-58

Dated: 27.06.2022

To,

1. All District Project Coordinators in State Haryana.
2. All Concerned Principals of Govt. Schools covered under NSQF (as per list enclosed as Annexure-I).

Subject: Regarding introduction of the Vocational Education in alignment with National Skills Qualification Framework (NSQF) in new 112 Govt. schools from the Academic Session 2022-23 in State Haryana.

Vocationalisation of education refers to the inclusion of those practical subjects or courses, which shall generate among the students some basic knowledge, skills and disposition that prepare them to think of becoming skilled workers or entrepreneurs. It serves as an instrument to bring about the connectivity between general education and vocational education.

Department / HSSPP has already been implementing Vocational Education (NSQF) in 1074 Govt. Schools with 12 sectors/skills (02 or 3 sector/skill in each school) from 2012-13 to 2020-21 under Vocational Education (NSQF). Now the approval is hereby being conveyed to you for introducing Vocational Education in alignment with National Skills Qualification Framework (NSQF) in 112 Govt. Schools as per Annexure-I.

In this regard, an orientation programme of the school Principals, as per enclosed Annexure-I, is to be organized by the concerned District Project Coordinators to make them aware about the salient features of Vocational Education as mentioned in enclosed Annexure-II, before 01st July, 2022.

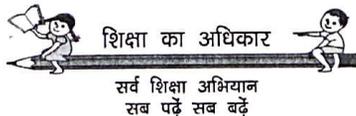
The school principals must ensure the transaction of course curriculum through internal adjustments, till the time vocational teachers are deployed in the schools. The detailed guidelines pertaining to transaction of curriculum with concerned schools will be shared very soon.

You are requested to comply with these instructions/guidelines in letter & spirit.

Program Manager (NSQF)
for State Project Director
HSSPP, Panchkula



एक कदम स्वच्छता की ओर



शिक्षा का अधिकार

सर्व शिक्षा अभियान
सब पढ़ें सब बढ़ें



पढ़े चलो, बढ़े चलो



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Endst. No. 8/19-2021 (NSQF) *even*

Dated: 27.06.2022

A copy of the above is being forwarded to Board of School Education Haryana, Bhiwani and Shri Vishwakarma Skill University (SVSU) for information and necessary action please.


Program Manager (NSQF)
for State Project Director
HSSPP, Panchkula

Endst. No. 8/19-2021 (NSQF) *even*

Dated: 27.06.2022

A copy of the above is being forwarded to following for information and necessary action please:-

1. AM/SPD for kind information of W/SPD please
2. All Coordinators/Programme Coordinators
3. All Technical Coordinators
4. IT Cell, HSSPP for uploading on website
5. For internal circulation


Program Manager (NSQF)
for State Project Director
HSSPP, Panchkula

List of Schools approved for 2022-23 under Vocational Education

S. No.	Name of District	Name of Schools	UDISE Code	Sector 1	Job Role 1	Sector 2	Job Role 2
1	Ambala	GSSS BABYAL	6020203303	Banking, Financial Services and Insurance	Microfinance Executive		
2	Ambala	GHS AMBLI	6020508702	Automotive	Four Wheeler Service Assistant-3		
3	Ambala	GHS HAMIDPUR	6020502201	Automotive	Four Wheeler Service Assistant-3	Construction	Assistant Mason
4	Ambala	GHS CHAURMASTPUR	6020104102	Automotive	Four Wheeler Service Assistant-3		
5	Ambala	GHS TUNDLA	6020201603	Apparels, Made ups and Home Furnishing	Sewing Machine Operator		
6	Ambala	GHS THARWA	6020102602	Apparels, Made ups and Home Furnishing	Sewing Machine Operator		
7	Ambala	GSSS KARDHAN	6020205402	Apparels, Made ups and Home Furnishing	Sewing Machine Operator		
8	Ambala	GGHS BARARA VILLAGE	6020400108	Apparels, Made ups and Home Furnishing	Sewing Machine Operator		
9	Bhiwani	GHS RUPANA	6130900701	Construction	Assistant Mason		
10	Bhiwani	AMSSS SIWANI KHERA	6130903404	Automotive	Four Wheeler Service Assistant-3		
11	Faridabad	GGSSS PALI	6191606404	Apparels, Made ups and Home Furnishing	Sewing Machine Operator	Power	Consumer Energy Meter Technician
12	Faridabad	GGSSS FATEHPUR BILLOCH	6190101003	Automotive	Four Wheeler Service Assistant-3	Apparels, Made ups and Home Furnishing	Sewing Machine Operator

S. No.	Name of District	Name of Schools	UDISE Code	Sector 1	Job Role 1	Sector 2	Job Role 2
13	Faridabad	GSSS MIRTZAPUR	6190105302	Apparels, Made ups and Home Furnishing	Sewing Machine Operator		
14	Faridabad	GSSS LAKKARPUR	6191605002	Plumbing	Assistant Plumber (General)		
15	Faridabad	GMSSSS FARIDABAD SECTOR 55	6190110454	Plumbing	Assistant Plumber (General)		
16	Fatehabad	GSSS BADOPAL	6100101306	Agriculture	Solanaceous Crop Cultivator		
17	Fatehabad	GSSS CHINDER	6100102301	Agriculture	Solanaceous Crop Cultivator		
18	Fatehabad	GSSS BAIJALPUR	6100200103	Construction	Assistant Mason	Agriculture	Solanaceous Crop Cultivator
19	Fatehabad	GGSSS GORAKHPUR	6100201705	Apparels, Made ups and Home Furnishing	Sewing Machine Operator		
20	Fatehabad	GSSS MEHUWALA	6100301804	Automotive	Four Wheeler Service Assistant-3		
21	Hisar	GGSSS BITHMARA	6120900204	Apparels, Made ups and Home Furnishing	Sewing Machine Operator		
22	Hisar	GHS BUDHA KHERA	6120900302	Automotive	Four Wheeler Service Assistant-3		
23	Hisar	GSSS KINALA	6120901202	Agriculture	Solanaceous Crop Cultivator		
24	Hisar	GSSS CHAMAR KHERA	6120900503	Automotive	Four Wheeler Service Assistant-3		
25	Jhajjar	GSSS KASSAR	6150202803	Apparels, Made ups and Home Furnishing	Sewing Machine Operator		
26	Jind	GMSSSS UCHANA KALAN	6090603703	Power	Consumer Energy Meter Technician		

S. No.	Name of District	Name of Schools	UDISE Code	Sector 1	Job Role 1	Sector 2	Job Role 2
27	Jind	GSSS DHATRATH	6090401503	Automotive	Four Wheeler Service Assistant-3		
28	Jind	GSSS BISHANPURA	6090114403	Automotive	Four Wheeler Service Assistant-3		
29	Jind	GGSSS BUDHA KHERA	6090401103	Apparels, Made ups and Home Furnishing	Sewing Machine Operator		
30	Jind	GSSS Frain Kalan	6090702303	Power	Consumer Energy Meter Technician		
31	Jind	GSSS UJHANA	6090706704	Power	Consumer Energy Meter Technician		
32	Kaithal	GSSS BALU	6050302404	Plumbing	Assistant Plumber (General)		
33	Kaithal	GSSS BUDHA KHERA	6050205502	Automotive	Four Wheeler Service Assistant-3		
34	Kaithal	GSSS TATIANA	6050101902	Apparels, Made ups and Home Furnishing	Sewing Machine Operator		
35	Karnal	GSSS G.T. POPRAN	6060602001	Automotive	Four Wheeler Service Assistant-3		
36	Karnal	GSSS DHAKWALA GUJRAN	6060402702	Apparels, Made ups and Home Furnishing	Sewing Machine Operator		
37	Karnal	GSSS MOHIUDINPUR	6060405502	Automotive	Four Wheeler Service Assistant-3		
38	Karnal	GSSS PREM NAGAR	6060407409	Automotive	Four Wheeler Service Assistant-3	Plumbing	Assistant Plumber (General)
39	Karnal	GSSS SHEIKHPURA SOHANA	6060409702	Automotive	Four Wheeler Service Assistant-3	Agriculture	Solanaceous Crop Cultivator
40	Karnal	GGSSS KUNJPURA	6060414908	Apparels, Made ups and Home Furnishing	Sewing Machine Operator	Agriculture	Solanaceous Crop Cultivator

S. No.	Name of District	Name of Schools	UDISE Code	Sector 1	Job Role 1	Sector 2	Job Role 2
41	Karnal	GSSS GOLLI	6060602101	Automotive	Four Wheeler Service Assistant-3		
42	Karnal	GSSS GARHI KHAJOOR	6060102502	Automotive	Four Wheeler Service Assistant-3	Plumbing	Assistant Plumber (General)
43	Karnal	GSSS DEVIPUR	6060101802	Automotive	Four Wheeler Service Assistant-3		
44	Karnal	GSSS MANGALPUR	6060405002	Automotive	Four Wheeler Service Assistant-3	Apparels, Made ups and Home Furnishing	Sewing Machine Operator
45	KURUKSHETRA	GSSS JYOTISAR	6040302803	Apparels, Made ups and Home Furnishing	Sewing Machine Operator		
46	Nuh	GSSS PATHKHORI	6200203501	Automotive	Four Wheeler Service Assistant-3	Construction	Assistant Mason
47	Nuh	GSSS NEEMKA	6200108302	Agriculture	Solanaceous Crop Cultivator		
48	Nuh	GSSS BHAKROJI	6200201002	Automotive	Four Wheeler Service Assistant-3	Power	Consumer Energy Meter Technician
49	Panchkula	GSSS KOT	6010200301	Power	Consumer Energy Meter Technician	Apparels, Made ups and Home Furnishing	Sewing Machine Operator
50	Panchkula	GSSS BHARELI	6010202404	Automotive	Four Wheeler Service Assistant-3		
51	Panchkula	GHS JALAULI	6010201203	Automotive	Four Wheeler Service Assistant-3	Agriculture	Solanaceous Crop Cultivator
52	Panchkula	GSSS GARHI KOTAHA	6010400601	Apparels, Made ups and Home Furnishing	Sewing Machine Operator		
53	Panchkula	GSSS NAVA NAGAR	6010102902	Power	Consumer Energy Meter Technician		
54	Panipat	GSSS SONDHAPUR	6070106202	Apparels, Made ups and Home Furnishing	Sewing Machine Operator		

S. No.	Name of District	Name of Schools	UDISE Code	Sector 1	Job Role 1	Sector 2	Job Role 2
55	Panipat	GSSS SUTANA	6070501703	Power	Consumer Energy Meter Technician		
56	Panipat	GSSS HATHWALA	6070401301	Automotive	Four Wheeler Service Assistant-3		
57	Panipat	GSSS RAJAPUR	6070105902	Construction	Assistant Mason		
58	Rohtak	GSSS KAHNAUR	6140101101	Automotive	Four Wheeler Service Assistant-3		
59	Rohtak	GSSS GANDHI NAGAR, ROHTAK	6140404032	Plumbing	Assistant Plumber (General)		
60	Rohtak	GSSS MOKHRA	6140301901	Automotive	Four Wheeler Service Assistant-3		
61	Sirsa	GSSS ABUB SHAHAR	6110200104	Agriculture	Solanaceous Crop Cultivator		
62	Sirsa	GSSS BHAROKHAN	6110700702	Agriculture	Solanaceous Crop Cultivator		
63	Sirsa	GGHS PANNIWALA MOTA	6110502603	Apparels, Made ups and Home Furnishing	Sewing Machine Operator		
64	Sirsa	GHS SAHUWALA-I	6110103903	Agriculture	Solanaceous Crop Cultivator	Plumbing	Assistant Plumber (General)
65	Sonipat	GSSS BANWASA	6080700202	Apparels, Made ups and Home Furnishing	Sewing Machine Operator		
66	Sonipat	GSSS CHIDANA	6080600902	Power	Consumer Energy Meter Technician		
67	Sonipat	GSSS JATWARA	6080107310	Plumbing	Assistant Plumber (General)	Power	Consumer Energy Meter Technician
68	Sonipat	GSSS PABNERA	6080305402	Apparels, Made ups and Home Furnishing	Sewing Machine Operator		

S. No.	Name of District	Name of Schools	UDISE Code	Sector 1	Job Role 1	Sector 2	Job Role 2
69	Sonipat	GSSS GARHI JHANJARA	6080302802	Apparels, Made ups and Home Furnishing	Sewing Machine Operator		
70	Sonipat	GSSS DHANANA	6080700903	Automotive	Four Wheeler Service Assistant-3		
71	Sonipat	GHS RAI	6080205702	Automotive	Four Wheeler Service Assistant-3	Apparels, Made ups and Home Furnishing	Sewing Machine Operator
72	Yamunanagar	GSSS DHANOURA	6030110801	Automotive	Four Wheeler Service Assistant-3		
73	Yamunanagar	GSSS GHILLOUR	6030202801	Agriculture	Solanaceous Crop Cultivator		
74	Yamunanagar	GSSS LAKKAR	6030406801	Construction	Assistant Mason		
75	Yamunanagar	SHAHID PARMINDER SINGH GHS TEJLI	6030304501	Power	Consumer Energy Meter Technician		
76	Yamunanagar	GHS KATHGARH	6030109601	Plumbing	Assistant Plumber (General)	Automotive	Four Wheeler Service Assistant-3
77	Yamunanagar	GHS RAMPUR KHADAR	6030410101	Plumbing	Assistant Plumber (General)		
78	Yamunanagar	GSSS JAMALPUR	6030502902	Apparels, Made ups and Home Furnishing	Sewing Machine Operator		
79	PALWAL	KGBV BURAKA HATHIN	6210307702	Apparels, Made ups & Home Furnishing	Sewing Machine Operator		
80	NUH	KGBV F.P. JHIRKA	6200203215	Apparels, Made ups & Home Furnishing	Sewing Machine Operator		
81	JIND	KGBV KHERI SAFFA	6090602204	Beauty & Wellness	Assistant Beauty Therapist		
82	NUH	KGBV NAGINA	6200401604	Apparels, Made ups & Home Furnishing	Sewing Machine Operator		
83	NUH	KGBV NUH	6200508406	Apparels, Made ups & Home Furnishing	Sewing Machine Operator		

S. No.	Name of District	Name of Schools	UDISE Code	Sector 1	Job Role 1	Sector 2	Job Role 2
84	JIND	KGBV PHULLIAN KHURD	6090705605	Beauty & Wellness	Assistant Beauty Therapist		
85	NUH	KGBV PUNHANA	6200100109	Apparels, Made ups & Home Furnishing	Sewing Machine Operator		
86	NUH	KGBV TAORU	6200600113	Apparels, Made ups & Home Furnishing	Sewing Machine Operator		
87	AMBALA	GSSS PILKHANI	6020304002	Automotive	Four Wheeler Service Assistant-3	Beauty & Wellness	Assistant Beauty Therapist
88	YAMUNANAGAR	GSSS CHUHARPUR KALAN	6030402903	Automotive	Four Wheeler Service Assistant-3	Beauty & Wellness	Assistant Beauty Therapist
89	YAMUNANAGAR	GSSS ARRIYANWALA	6030400501	Automotive	Four Wheeler Service Assistant-3	Beauty & Wellness	Assistant Beauty Therapist
90	YAMUNANAGAR	GSSS CHAULI RAMPUR	6030415101	Automotive	Four Wheeler Service Assistant-3	Beauty & Wellness	Assistant Beauty Therapist
91	YAMUNANAGAR	GSSS SALEMPUR KOHI	6030412201	Automotive	Four Wheeler Service Assistant-3	Beauty & Wellness	Assistant Beauty Therapist
92	AMBALA	GSSS DERA	6020501902	Automotive	Four Wheeler Service Assistant-3	Beauty & Wellness	Assistant Beauty Therapist
93	Fatehabad	GSSS Dhangar	6100102602	Apparels, Made ups & Home Furnishing	Sewing Machine Operator	IT/ITeS	Domestic Data Entry Operator
94	BHIWANI	GSSS Gurera	6130900301	Automotive	Four Wheeler Service Assistant-3	Power	Consumer Energy Meter Technician
95	KARNAL	GSSS UCHANA	6060414001	Plumbing	Assistant Plumber General	Power	Consumer Energy Meter Technician
96	YAMUNAGAR	GSSS ALAHAR	6030205401	Plumbing	Assistant Plumber General	Power	Consumer Energy Meter Technician
97	HISAR	GSSS BITHMARA	6120900203	Plumbing	Assistant Plumber General	Power	Consumer Energy Meter Technician
98	Ambala	GSSS GARNALA	6020201202	Automotive	Four Wheeler Service Assistant-3	Power	Consumer Energy Meter Technician
99	SIRSA	GSSS DARBA KALAN	6110400903	Plumbing	Assistant Plumber General	Power	Consumer Energy Meter Technician

S. No.	Name of District	Name of Schools	UDISE Code	Sector 1	Job Role 1	Sector 2	Job Role 2
100	Ambala	GSSS NAGLA RAJPUTANA	6020509202	Automotive	Four Wheeler Service Assistant-3	Healthcare	Home Health Aide-Trainee
101	KURUKSHETRA	GSSS KAMODA	6040305602	Power	Consumer Energy Meter Technician	Automotive	Four Wheeler Service Assistant-3
102	KAITHAL	GSSS SEON MAJRA	6050100902	Power	Consumer Energy Meter Technician	Automotive	Four Wheeler Service Assistant-3
103	FATEHABAD	GSSS JHALNIA	6100103802	Plumbing	Assistant Plumber General	Power	Consumer Energy Meter Technician
104	CHARKHI DADRI	GSSS JHOJHU KALAN	6220304702	Plumbing	Assistant Plumber General	Power	Consumer Energy Meter Technician
105	ROHTAK	GSSS RITOLI	6140403701	Plumbing	Assistant Plumber General	Power	Consumer Energy Meter Technician
106	JIND	GSSS KALODA KALAN	6090703703	Plumbing	Assistant Plumber General	Power	Consumer Energy Meter Technician
107	SIRSA	GSSS PANNIWALA MOTA	6110502604	Plumbing	Assistant Plumber General	Power	Consumer Energy Meter Technician
108	KAITHAL	GGSSS DEOBAN	6050206303	Power	Consumer Energy Meter Technician	Automotive	Four Wheeler Service Assistant-3
109	JIND	GSSS BHONGRA	6090600403	Plumbing	Assistant Plumber General	Power	Consumer Energy Meter Technician
110	KAITHAL	GSSS PABSAR	6050603302	Plumbing	Assistant Plumber General	Power	Consumer Energy Meter Technician
111	Ambala	GSSS KANWLA	6020202703	Automotive	Four Wheeler Service Assistant-3	Power	Consumer Energy Meter Technician
112	BHIWANI	GSSS BEHAL	6130400106	Plumbing	Assistant Plumber General	Power	Consumer Energy Meter Technician

1. **Brief about Vocational Education**

National Skill Qualification Framework (NSQF) is a framework to enhance employability skills of our students by introducing Vocational Courses in integration with academic stream. Vocational Education may be seen as an instrument for providing diversification of educational opportunities, enhancing individual's employability and enabling individual to pursue higher education.

The Vocational subjects are to be introduced as an optional subject at Secondary level (Class 09th & 10th) and as compulsory (elective) at Senior Secondary level (Class 11th & 12th).

2. **Action to be taken by School Principal:-**

School Principal shall act the Chief Coordinator of the programme and will ensure seamless coordination and effective implementation of Vocational courses as the students are not very well familiar about Vocational Courses available for them in the school hence there is a need to mobilize or create awareness among the students about the skill subjects and future opportunities.

- Programme awareness among the students, communities and Parents regarding each Skill allotted under Vocational Education of their concerned Schools.
- School Principals should ensure that aptitude of the students is ascertained and at least 40 students should be enrolled in each Skill allotted under Vocational Education in Level-1 (09th Class) of their concerned Schools.
- To allot one room for each of the Skills introduced in their Schools under Vocational Education which would be used as a Workshop/Classroom.
- Allocation of slot in School Timetable for the Skill subjects under Vocational Education and ensure the students' presence in the class rooms, empowering the staff, interaction with the Teachers to improve teaching and learning situations etc.
- To ensure effective linkage with the Industry for conducting various activities as mentioned by Ministry of Education, Gol in the Scheme. i.e. Arrangement of Guest Lecture, Field Visit, On Job Training/Internship etc.

- Funds utilization should be done strictly as per the Govt. norms & timely submission of Expenditure Report/Utilization Certificates pertaining to Vocational Education.
- Schools Principals should not assign extra work i.e. to inspect the mid-day meal, to maintain other record of Schools, also teach other subjects and other District level work etc. to Vocational Teachers as they are playing very important role and their inputs determine the quality of the programme. In case of any urgency permission from HSSPP HQ is mandatory.
- **School Principals should ensure the following records are maintained at School level through Vocational Teachers (NSQF):-**
Maintaining the record pertaining to Vocational Education i.e. Cash book, Bill/Vouchers File, Updated Pass Book, Expenditure Report, Utilization Certificate, Stock Register, Guest Lecture, Field Visit, On Job Training, Attendance Register of Vocational Teachers, Daily Dairy of Vocational Teachers, SMCs Register, Movement Register, Visitor Feedback Register, Attendance Register of each class/Skill should be maintained, Note Book should be maintained by each student, Student's Portfolio, Student Handbooks, Enrolment Details of students, Result of students of each academic year, CCE record etc.
- Formation of a functional Sub-committee of SMC for Vocational Education (NSQF) & fulfil all the Administrative responsibilities/Formalities in regard to the implementation of the project at the School level. Schools are required to constitute a subcommittee under the School Management Committee (SMC) comprising three members from SMC including the Chairman of the SMC and two official members - Parents, Vocational Teachers and the Head of the institution.

Role & Responsibility of Sub committee members

- The subcommittee of SMC will be responsible for granting approval to make the purchases and to ensure that the funds have been utilized as per the guidelines issued by the department.
- The Subcommittee would review physical infrastructure which includes Vocational classroom/labs and their maintenance.
- The subcommittee would review the progress of the project against the timelines.
- The subcommittee would review the actual classroom activities, Guest Lecture, field visits etc.
- The subcommittee would give suggestions in the best interest of the students.

- The subcommittee would review the actual classroom activities, Guest Lecture, field visits etc.
- The subcommittee would give suggestions in the best interest of the students.
- 01 monthly meeting should be conducted to review the progress and better implementation of Vocational Education in the School in presence of all the members. Proper record of each meeting should be recorded in the register and maintained at school level.

Apart from above, instructions being issued by Department/HSSPP are to be complied for implementation of Vocational Education from time to time.