


Guidelines for ABRCs to redress their grievance through online counseling drive

1. Aggrieved ABRCs will be able to fill up choices of stations by visiting **<http://14.192.19.188/onlinecounseling2018/>**
2. Aggrieved ABRCs have to fill up their choices of stations (remained vacant after re-allotment of stations vide order dated 01.09.2021 and deemed to be vacant) and it should be filled up from 12.10.2021 to 13.10.2021 (upto 5:00 PM). After that online portal will be closed.
3. Employee shall follow the steps given on the user interface to proceed further to fill up choices:
 - First fill up the Registration Number and then click "Enter".
 - You will receive 6 digit OTP on the mobile number provided by you. Please enter this OTP and click on "Verify OTP".
 - If OTP is right then you shall be asked:-
 - Select 'Yes, I want to continue' proceed for further to select preferences.
 - After that click on "Click here to save your preferences" and proceed further for declaration and final submission.
 - Fill up your choice of preferences of clusters/stations carefully .
 - After filling up your preferences, review them carefully before final submission. Although edit option will be available but candidates are advised to use it sparingly. Please do not use edit option repeatedly.
4. Avoid last hour login to your account. This could also propel you into a position of non- confirmation of your preferences.
5. Aggrieved ABRCs should give ample number of options or preferences of clusters/stations to ensure allocation of their choice. In the absences / less number of preferences they may not get the option of their choice, failing which they can be posted anywhere in the offered vacancy. Further it is mandatory to select the districts as shown in portal. If a candidate fails to fill up the choices of district from list he/she will not be able to submit the form.
6. In case of any technical difficulty faced while filling preferences, please mail at eduhry.web@gmail.com alongwith screenshot of error.
7. **After filling up choices for clusters/ stations, aggrieved ABRCs shall also fill up choices of Districts also in order of preferences so that in case they could not get the clusters/stations of their choice, they can be considered randomly in the cluster of district preference as per criteria and merit secured by them. The software has been developed in such a manner that in case the candidate higher in merit does not get any of the stations filled by him/her, the system will choose any of the station randomly from the list of the districts filled by the candidates before moving on to the next candidates.**
8. In case of non- filling of choices, he/she will be considered by the system for the eligible vacancies left unfilled after the allocation of options/stations to the other aggrieved candidates. Only then 'anywhere in the district' will be applicable that too will be randomly picked.

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